

City of Newburgh Department of Recreation/Youth Bureau
April 19, 2010
Monthly Progress Report

Department Major Accomplishments

Team effort accomplishments

- North Junior High & Newburgh Free Academy started – 3/8/10
- 21st CLC site visit by NYSED – 3/10/10
- Ongoing Staff Meeting -3/12/10
- Ongoing National Night Out Meeting – 3/15/10
- HOH Family Pot Luck Dinner, 200 participants – 3/18/10
- Coordinating a 21st CLC Health Care Initiative internship program with St. Luke Cornwall Hospital. Twelve students will intern once a week for two hours at the hospital. The program should be up and going the beginning of May.
- Ongoing daily operation of the 21st CLC including coordination, site visit, and administration.
- Coordinating summer programs (Summer Camp, Playground on Wheels, Pool and all Recreational Activities) such as developing applications for camp and facility fees, securing buses for camp, reserving camp trips, securing permit for the pool and summer camp, scheduling facility use, hiring staff, developing staff training and developing a daily written log communication book for the each site.
- Coordinating the World Monument summer project that will create 12 summer jobs for 12 youth. In collaboration with the Newburgh Enlarged School District, Habitat, and World Monument to design the summer project so that the students will be able to receive credit as an elective.
- Partnership with Team Newburgh, Maternal Infant Services and City of Newburgh Police Department presented a gang conference for profession workers 70 participants attended. Attached Outcomes - 3/29/10
- Partnership with Fatherhood Alliance conference – 3/31/10
- 50 students from NJH and NFA attend a three day college tour to Arts Institute and Morgan State College – 3/29-3/31
- 120 students from Horizon on the Hudson attended Barnum & Bailey Circus- 3/26/10
- Coordinating Youth Pride Parade – 5/14/10
- Attend on going staff meeting with City Manager
- Present to City Council department up date 3/18/10
- Coordinate Girls Circle walkathon in partnership with Team Newburgh, Ebenezer Baptist Church, Maternal Infants, Orange County Health Department and YMCA.
- Attend schedule and unscheduled meeting in the community.
- Four staff completed Advanced Youth Development Training 3/29/10
- In Partnership with Performing Arts and Best Resource designed a City of Newburgh Summer Camp Field Day – August 6, 2010
- In Partnership with Performing Arts and Best Resource designed professional development training on going training, first training slated for April.

- Received 2010 Youth Bureau funding.
- Maintaining recreation office in the absence of office staff.

GOALS

- Department Facebook for networking.
- Designing staff handbook and summer staff training.
- Coordinating a picture system for pool.
- Inventory equipment and summer arts and craft before ordering items.
- In partnership with Board of Education and Newburgh Free Library planning and coordinating Family Reading Day-5/10
- Ongoing inputting 21st CLC data
- Planning a community mural wall
- Establish a 21st. CLC advisory board.
- Ongoing recruiting parents advisory board
- Submission youth bureau 2010 claims for administrator and youth voice.
- Gang task committee (TIMES HERALD RECORD).